

Official

Cemetery commission Meeting November 19th 2014

In attendance Mike Horne chair, Sharron Champagne,
Denise Cascio Bolduc and Jessica Call

The meeting was called to order at 4:08pm by Mike

Minute Approval Motion was made by Mike, seconded by Denise. Minutes of 10/26 meeting will be reviewed at next meeting

Public Input None

Record Keeping No lots sold since last meeting

One urn interment Hathaway at Martins,
Lot #388 on 11/10/14

Jessica will put deceased name in the
subject line for future emails

Budget We have spent \$420 of our \$850
budget as of 10/31/14

Changes to budget 15/16 the funds for
a new sign and Davis-Cate Cemetery
ground repair will be on a new DPW line

Old Business Jessica will be the editor of the Burial
Request Log. This committee and
others who need access will have read
only access. It will be a "live"
document. Denise will get a final version
to Jessica to review. It will start with a

complete listing for 2014. Mike made a motion to proceed with Frank's Signs to purchase a sign and bracket for Riverside Cemetery, seconded by Sharron. Approved. Denise will contact Frank's signs to order.

New Business From Christine If we can do a new sign this spring DPW will put in \$200 for it from the 14/15 budget

Cemetery Find made changes to the date base that make it possible to enter information without all the typically mandatory fields filled in

Jessica found two, two draw filing cabinets With what appears to be cemetery information. Decision was held about bringing the cabinets to Town Hall

Sharron found documents from the 1990's to be filed at Town Hall

Mike found an original 1969 map of Heads Cemetery old section and a 1971 Martins Cemetery complete. Mike made a motion to have them scanned seconded by Denise. Approved.

Mike will work on a step-by-step how to Guides for selling lots and submitting grave opening requests.

Mike will build a worksheet for entering information into CemeteryFind.

Official

Mike handed out Town of Stratham Cemetery regulations to restart the process of redoing the town's regulations

Next Meeting January 14th 4pm

Meeting adjourned 5:30pm.

Submitted,
Sharron Champagne